Induct & Train

Automated inductions
and training

Read & Sign

Compliance
For documents and policies

keyzo
IT Solutions

Briefed and inducted **before entering site**

Stay ahead of the game

Ensure employees, contractors and agency workers are inducted and have access to the latest information, before they enter site.

Streamline your inductions with pre-boarding

- Ensure site rules are understood
- Inductions completed before arrival
- Red & Yellow card site access
- Track induction pass and fails
- Register anywhere on any device

Induct & Train

Deploy across multiple sites

Keep connected

Deploy in multiple locations, create site specific information, manage individual locations, access the entire database.

Standardise communications

No more mixed signals

Take control of your communications and ensure everyone is on the same page.

You're in good company

> **"**
> *The support & service we have had from Keyzo has been excellent.* **"**
>
> Scott Cooper | E.ON UK CHP HSSE Coordinator

System **Features**

Job Roles
Assign material to users based on their job role.

On-Site
Track users arrival & exit times on site.

Notifications
Set up notifications and keep your admins in the loop.

Self-Serve
Users can self register onto the system on any device.

Red & Yellow Card Flagging
Restrict site access, i.e failed inductions.

Security Desk
Admins, users and security to verify induction details.

Jobs
Create jobs and allocate them to users.

Sites
Create site specific information.

Hosts / Visitors
Assign visitors to hosts and get notified of their arrival.

Companies Plus
Create company information and assign to users.

Policies
Add policies for users to read and acknowledge

Multi-Profile
Users can have multiple inductions added to their account.

Departments
Create department information and assign to users.

Quick Scan
Sign into site using digital identity/ QR code.

Read & Sign

Make sure your policies are read and acknowledged

Quickly comply with regulations and standards

Improve employee engagement and stay ahead of the curve with new regulations. Ensure your policies are understood by all relevant people.

Send policies and documents to any users in a few clicks

- Quickly distribute updated policies
- Avoid non-compliance
- Ensure everyone is on the same page
- Monitor performance
- Full audit trail
- Notify users who haven't read and acknowledged

Read & Sign

Secure and Accessible

Comply on the go

Users can access new documents from anywhere via the secure web portal, keeping compliance quick and safe.

Manage all your locations

Stay consistent

Manage your communications from one central hub, avoid any miscommunication and ensure everyone receives the correct information.

You're in good company

WFS   dnata   Evolution

Eastern airways   NORTH AIR   THALES

Garsons   cardiff airport   Glasgow Prestwick Airport

It's very useful & enables us to monitor our communication efficiency

Spokesperson | Humberside Airport

Read & Sign

System Features

Role Profiles
Share the workload by assigning permissions.

Track Performance
Performance monitor allows you to track acknowledgements.

Reminders
Notify people of documents that require attention and improve compliance rates.

Health & Safety
Easily distribute health and safety information.

Groups
Set up groups for quicker departmental notices.

Categories
Refine categories and create more custom send lists.

Quiz & Test
Test users knowledge of your policies to ensure the information was understood.

Integrated HR
Integrate Read & Sign with third party HR software.

White Label
Improve staff engagement and confidence by branding the platform as your own.

Auditable
All documents, activity and communications are fully compliant for auditing.

Admin Dashboard
Get a snapshot view of your activity and statistics.

Remote login
Access critical information at any time from any device via the web portal.